

FILED

DEC 10 2015

CITY CLERK

RESOLUTION NO. 38, 2015

BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF TERRE HAUTE, INDIANA:

WHEREAS, There are insufficient funds in a certain account of the Fire Department budget to meet current and anticipated expenditures within said Department, and,

WHEREAS, There are surplus funds in other accounts of the same budget, said Accounts being within the appropriation heretofore made for the use of said Department.

BE IT THEREFORE RESOLVED: That the following transfers be made in the Accounts heretofore appropriated for the use of said Department:

FROM: Fire Safer Grant	#0314-0000	\$73,000.00
Firefighter	#412.049	\$ 1,553.00
Longevity	#412.090	\$ 119.00
FLSA Monthly	#412.100	\$ 669.00
FLSA Payout	#412.101	\$10,417.00
Class Pay	#412.128	\$ 200.00
Laundry & Uniforms	#414.010	\$ 267.00
Clothing Allowance	#414.030	\$ 500.00
TO: Overtime	#412.129	\$86,725.00
	Total	\$86,725.00

Introduced by: Don Morris Don Morris, Councilman

Passed in open Council this 10th day of December, 2015.

John J. [Signature], President

ATTEST: Charles P. Hanley Charles P. Hanley, City Clerk

Presented by me to the Mayor this 11th day of December, 2015.

Charles P. Hanley Charles P. Hanley, City Clerk

Approved by me, the Mayor, this 11th day of DECEMBER, 2015.

Duke A. Bennett Duke A. Bennett, Mayor

ATTEST: Charles P. Hanley Charles P. Hanley, City Clerk

REQUEST FOR TRANSFER OF BUDGETED FUNDS

(For Approval by Mayor and Controller; No Council Action Needed)

This form is to be used when the requested transfer is between two line items in the same major classification.

DEPARTMENT or FUND: FIRE DEPT 0101-0016

DATE: 12/7/15

	<u>Account #</u>	<u>Account Name</u>	<u>Amount</u>
FROM:	<u>0314-0000</u>	<u>FIRE SAFER GRANT</u>	<u>\$ 73,000.00</u>

TO:	<u>412.129</u>	<u>OVERTIME</u>	<u>\$ 73,000.00</u>
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FROM:	<u>412.049</u>	<u>FIREFIGHTER</u>	<u>\$ 1,553.00</u>
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TO:	<u>412.129</u>	<u>OVERTIME</u>	<u>\$ 1,553.00</u>
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FROM:	<u>412.090</u>	<u>LONGEVITY</u>	<u>\$ 119.00</u>
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TO:	<u>412.129</u>	<u>OVERTIME</u>	<u>\$ 119.00</u>
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FROM:	<u>412.100</u>	<u>FLSA MONTHLY</u>	<u>\$ 669.00</u>
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TO:	<u>412.129</u>	<u>OVERTIME</u>	<u>\$ 669.00</u>
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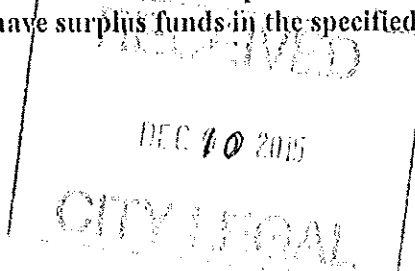
Total Amount to Be Transferred \$ 75,341.00

Department Head Approval: [Signature] Date: 12-7-15
(Forward to Mayor) Signature

Mayoral Approval: [Signature] Date: 12-8-15
(Forward to Controller) Signature

Controller Approval: [Signature] Date: 12-10-15
(Forward copy of approval to Department Head)

DEPARTMENT HEAD: Please attach a memorandum briefly detailing the need for this resolution. Such information should include the specific services or products you intend to purchase and the reason you have surplus funds in the specified accounts.



38
Revised July 2010

REQUEST FOR TRANSFER OF BUDGETED FUNDS

(For Approval by Mayor and Controller; No Council Action Needed)

This form is to be used when the requested transfer is between two line items in the same major classification.

DEPARTMENT or FUND: FIRE DEPT 0101-0016

DATE: 12/7/15

	<u>Account #</u>	<u>Account Name</u>	<u>Amount</u>
FROM:	<u>412.101</u>	<u>FLSA PAYOUT</u>	<u>\$ 10,417.00</u>

TO:	<u>412.129</u>	<u>OVERTIME</u>	<u>\$ 10,417.00</u>
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FROM:	<u>412.128</u>	<u>CLASS PAY</u>	<u>\$ 200.00</u>
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TO:	<u>412.129</u>	<u>OVERTIME</u>	<u>\$ 200.00</u>
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FROM:	<u>414.010</u>	<u>LAUNDRY & UNIFORMS</u>	<u>\$ 267.00</u>
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TO:	<u>412.129</u>	<u>OVERTIME</u>	<u>\$ 267.00</u>
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FROM:	<u>414.030</u>	<u>CLOTHING ALLOWANCE</u>	<u>\$ 500.00</u>
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TO:	<u>412.129</u>	<u>OVERTIME</u>	<u>\$ 500.00</u>
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Total Amount to Be Transferred \$ 11,384.00

Department Head Approval: [Signature] Date: 12-7-15
(Forward to Mayor) Signature

Mayoral Approval: _____ Date: _____
(Forward to Controller) Signature

Controller Approval: [Signature] Date: 12-10-15
(Forward copy of approval to Department Head)

DEPARTMENT HEAD: Please attach a memorandum briefly detailing the need for this resolution. Such information should include the specific services or products you intend to purchase and the reason you have surplus funds in the specified accounts.

City of Terre Haute



Memo

To: Mayor Bennett
Leslie Ellis, City Controller

From: Jeff Fisher, Fire Chief

CC: City Council

Date: December 7, 2015

Re: Transfer of funds to Overtime

This transfer of funds from various line items, totaling \$86,725, to Overtime is due to filling several unscheduled absences in the THFD. This year, the department experienced a large number of issues for which we were unable to plan for.

Feel free to contact me if you have any questions.

Jeff
